



SIERRA LEONE CIVIL AVIATION AUTHORITY
APPLICATION FORM FOR AN AERODROME CERTIFICATE/LICENCE

Form No:
AC-AGA001 Rev00

1. PARTICULARS OF THE APPLICANT

a) Full Name:	c) Postal Code:
	d) Position:
b) Address :	e) Phone:
	f) E mail:

2. PARTICULARS OF THE AERODROME SITE

a) Proposed Aerodrome Name:

b) Real Property Description:

c) Geographical Coordinates of the Site (in degrees, minutes and seconds)	Longitude:	Latitude :

d) Bearing and Distance from the nearest Town or Populous Area

e) Obstructions
 YES NO If Yes, state: _____

f) Are there safe guarding measures taken with local planning authorities to control new construction in the vicinity of the aerodrome which may cause an obstacle? YES NO

3. IS THE APPLICANT THE OWNER OF THE AERODROME SITE?

Yes No

If No, provide:

a) Details of Rights Held in Relation to the Site; and

b) Name and address of the owner of the site and written evidence to show that permission has been obtained for the site to be used by the applicant as an aerodrome (INCLUDE AS AN ATTACHMENT).

4. AERODROME ACTIVITIES

	YES	NO		YES	NO		YES	NO
a) Public Use	<input type="checkbox"/>	<input type="checkbox"/>	g) Domestic Operations	<input type="checkbox"/>	<input type="checkbox"/>	m) Aerial Works	<input type="checkbox"/>	<input type="checkbox"/>
b) Private Use	<input type="checkbox"/>	<input type="checkbox"/>	h) Passenger Service Air	<input type="checkbox"/>	<input type="checkbox"/>	n) Parachuting	<input type="checkbox"/>	<input type="checkbox"/>
c) Day & Night Use	<input type="checkbox"/>	<input type="checkbox"/>	i) Freight or Mail	<input type="checkbox"/>	<input type="checkbox"/>			
d) Day Use only	<input type="checkbox"/>	<input type="checkbox"/>	j) Maintenance	<input type="checkbox"/>	<input type="checkbox"/>			
e) Proposed Operating Hrs	<input type="checkbox"/>	<input type="checkbox"/>	k) Presidential/State/Executive	<input type="checkbox"/>	<input type="checkbox"/>			
f) International Operations	<input type="checkbox"/>	<input type="checkbox"/>	l) Flight Training	<input type="checkbox"/>	<input type="checkbox"/>			

5. AERODROME OPERATIONAL SPECIFICATION

a) Largest type of Airplane intended for the Aerodrome :

b) Approach Category		c) Aerodrome Reference Code	
i) Non Instrument	<input type="checkbox"/>	iv) Precision	<input type="checkbox"/>
ii) Instrument	<input type="checkbox"/>	• Category 1	<input type="checkbox"/>
iii) Non Precision	<input type="checkbox"/>	• Category 2	<input type="checkbox"/>
		• Category 3	<input type="checkbox"/>
			i) Overall Aircraft Length (m)
			ii) Maximum fuselage width (m)
			iii) Outer main gear wheel span (m)
			iv) Wing span (m)
			d) Rescue and Firefighting Category

6. DETAILS TO BE SHOWN ON THE AERODROME CERTIFICATE

a) Aerodrome Name	
b) Name of Aerodrome Operator	
c) Address	
d) Telephone / E-mail	

7. AIR TRAFFIC SERVICES

Which of the following will be provided:

a) Air Traffic Control Service with licensed air traffic controllers?	Yes : <input type="checkbox"/>	No : <input type="checkbox"/>
b) Aerodrome Flight Information Service?	Yes : <input type="checkbox"/>	No : <input type="checkbox"/>
c) Air/Ground or FISO Service?	Yes : <input type="checkbox"/>	No : <input type="checkbox"/>

8. APPROVALS FROM OTHER RELEVANT STATE ENTITIES

(Give Details Of The Approvals Obtained As Indicated Below. Mention Details Of Objection Raised, If Any)

NAME OF ENTITY	APPROVAL REFERENCE
(a)	(a)
(b)	(b)
(c)	(c)
(d)	(d)
(e)	(e)
(f)	(f)

9. COMMENTS

10. DECLARATION

I hereby certify that the foregoing information is correct in every respect and no relevant information has been withheld. I undertake to pay the Sierra Leone Civil Aviation Authority's Service Fee in respect of this application and agree to abide by the terms and conditions of holding an Aerodrome Certificate/license as outlined in the Sierra Leone Civil Aviation Aerodrome Regulation.

Note: It is an offence to make any false representation with intent to deceive, for the purpose of procuring the grant, issue, renewal or variation of an Aerodrome Certificate/license. A person found guilty of such an offence is liable to a fine on summary conviction and to a fine, imprisonment or both on conviction on indictment.

Name:

Title:

Signature:

Date:

For further enquires please contact the Sierra Leone Civil Aviation Authority. Send this application form and all required supporting documentation to the Sierra Leone Civil Aviation Authority by one of the following:

Post:	Courier	E-mail
Sierra Leone Civil Aviation Authority: 3 rd / 4 th Floor, National Development Bank Building, 21/23 Siaka Stevens Street, Freetown, Sierra Leone.	Sierra Leone Civil Aviation Authority: 3 rd / 4 th Floor, National Development Bank Building, 21/23 Siaka Stevens Street, Freetown, Sierra Leone. Phone: +232 75 954 925	info@slcaa.gov.sl

Information:

- Two copies of the aerodrome manual, prepared in accordance with the SLCAR Part14C and commensurate with the aircraft activities expected at the aerodrome, are required as part of the application.
- A quote will be provided for the cost of processing this application. The Authority will take no action to assess this application until payment is received.
- This application must be accompanied with a map extract showing the exact Aerodrome Boundary by means of a red line.
- You should apply separately to the relevant National Telecommunication Authority for frequency allocation.
- Documentary evidence in support of all matters in this application may be requested.
- The application should be submitted to:

**Office of the Director General,
Sierra Leone Civil Aviation Authority,
4th Floor, National Development Bank Building,
21/23 Siaka Stevens Street,
Freetown,
Sierra Leone.**