SICA

# AIR INSPECTION CHECKLIST

CL: O-AWS019	Revision 0
Reference	Revision

AOC Number AOC MODULAR AUDIT RECORD AND REPORTING SYSTEM Local Office Part I: SLCAR Part 26 Surveillance Planning and Review

Name of Organisation

Complete the boxes with one of three indicators:

A slash (/) indicates a planned module (for a SLCAR Part 26 set of requirements, the audits shall cover all the relevant procedures/products/sites of the approval schedule each year)

A cross (X) indicates that the points checked during are nermitting to consider that the points checked during are nermitting to consider that the points checked during are nermitting to consider that the points checked during are nermitting to consider that the points checked during are nermitting to consider that the points checked during are nermitting to consider that the points checked during are nermitting to consider that the points checked during are nermitting to consider that the points checked during the point checked during the points checked during the point checked during the p

A cross (X) indicates that the points checked during are permitting to consider that the conformity of the module is sufficient.

A number indicates the number of level 1 or 2 remarks recorded in the module.

The box "closure date" can only be filled when all the level 1 & 2 remarks raised in Part 3 of this document, are closed.

AOC MODULAR AUDIT RECORD AND REPORTING SYSTEM							
Part 2 : SLCAR Part 26 Audit Modules - Guidance & Report							
Name of Organisa	ation			AOC Number			
MCM Reference			Audit number		MCM review date		

0 MCM Conformity SLCA Part 1 Administration and	2.6-Line Locations	3.9- Engineering	3.25- Reference to	4.8 Repair
Control	Stations  Stations	Activities	the maintenance programme	procedure
1.1 Statement of Compliance with SLCARs	2.7-Accountable Manager	3.10-Reliability Programmes	3.26-Monitoring, assessing& reporting maintenance &	4.9 Return of defective aircraft components to store
1.2 Table of Contents	2.8- Director of Maintenance	3.11- Pre-flight Inspections	operational experience	4.10 Defective component to outside contractor
1.3 Definition of Terms	2.9-Maintenance Coordination	3.12- Ground handling Activities	3.27- MOR Reporting	
1.4-Records of Amendments	2.10- Duties and Responsibilities of post holders	3.13- Cargo and Baggage Handling	Part 4 Maintenance Procedures Under Equivalent System	4.11 line procedure for pooled parts and loan parts
<b>1.5-</b> List of Effective Pages	2.11-Organisational Charts	3.14- Servicing Refueling, De-icing Procedures.	<b>4.1-</b> Supplier evaluation procedure	4.12. cleanliness standards of facilities
<b>1.6-</b> Records of Temporary Revisions	2.12- Manpower Resources and Training Policy	3.15- Aircraft Weighing	4.2-Acceptance and Inspection Procedure for component	4.13. issue of the maintenance release
1.7-Manual Distributions	2.13 Notification Procedure to the Authority Regarding Changes.	3.15- Flight Test Procedures	4.3-Storage and Labeling of aircraft components	4.14 control of computer maintenance record systems
1.8-MCM Procedures of Amendments and Revisions	Part 3 Maintenance Procedures	3.16-Sample of Documents, Tags and Forms Used.	<b>4.4-</b> Acceptance of Tools and Equipment	
1.9-Organizational Changes	3.1-Aircraft Log book Utilization and MEL application	3.17-Appropriate portions of the AOC holder's operations manual.	<b>4.5</b> -Calibration of Tools	Continuing Airworthiness Management
1.10-MCM Amendment. Procedure.	3.2- Aircraft Maintenance Programme Development and Amendment	<b>3.18-</b> Rectification of defects arising during base maintenance?	4.6-Use of Tools and Equipment by staff (including alternate tools)	Continuing airworthiness management contract
Part 2 General Organisation	3.3- Time and Maintenance Records, Responsibilities, Retention.	3.19-Liaison with manufacturers and Regulatory Authorities	<b>4.7</b> Reference to specific maintenance procedures such as-	Recommendation for C of A Issue/Renewal
2.1-Corporate Commitment	3.4- Accomplishment and control of Airworthiness Directives	3.20-Procedures for the reporting of failures, malfunctions, and defects.	(a) Engine running procedures?	Maintenance Review
2.2-Brief Description of Organisation	3.5- Analysis of the Effectiveness of the Maintenance Programme.	3.21-The design of the MCM shall observe Human Factors principles.	(b)Aircraft pressure run procedures?	Maintenance Review Personnel
2.3-Relationships with other Organisations	3.6- Non-mandatory Modification Embodiment Policy.	3.22-Maintenance Agreements with AMO	(c)Aircraft towing procedures?	RII List
2.4-Fleet Composition	3.7- Major Modification Standards	3.23-Airworthy Aircraft	(d)Aircraft taxiing procedures?	
<b>2.5-</b> Type of Operations	3.8- Deferred Defects	3.24- Emergency Equipment Serviceability	Inspector S	ignature

CL O-AWS019

<sup>&</sup>lt;sup>3</sup> Complete the right part of each box with one of two indicators: A cross (X) which means in compliance N/A which means the requirement is Not Relevant according to the MCM

## AOC MODULAR AUDIT RECORD AND REPORTING SYSTEM Part 2: SLCAR Part 26 Audit Modules — Guidance & Report Name of Organisation MCM Reference Location & Participants Audit number Audit number

Complete the right part of each box with one of three indicators :   A cross (X) which means in compliance   N/A which means the requirement is Not Relevant to the activity at the address surveyed     A number which relates to a comment which is recorded in part 3 of the report								
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Continuing Airworthiness Management Contracted out		Maintenance Record System established			
			Inspector	Signature	

AOC MODULAR AUDIT RECORD AND REPORTING SYSTEM								
Part 2: SLCAR Part 26 Audit Modules – Guidance & Report								
Name of Organisation				AOC Number				
MCM Reference		Audit number		Audit date				
Location & Participants								

Complete the right part of each box with one of three indicators :

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- N/A which means the requirement is Not Relevant to the activity at the address surveyed
- N/A which means the requirement is Not Relevant to the activity at the address
   A number which relates to a comment which is recorded in part 3 of the report
   A circled number means that the relevant MCM procedure is considered being A circled number means that the relevant MCM procedure is considered being inadequate and must therefore be amended. It relates to a comment which is recorded in part 3 of the report
- N/C which means that the point has not been evaluated

3 Maintenance Management	SLCAR Part 26 Chap	SLCAR Part 26 Chapter 5.5					
	Sufficient Personnel to		Office Accommodation				
AOC with Contracted AMO	Planning Personnel toplan the tasks at all levels	Qualifications & Experience of Personnel appropriate to function	For Management and Administration	Office and working Areas			
Maintenance Agreement with AMO	Certifying Staff to certify Maintenance (Equivalent System)	Compliance with SLCARs Part 1	For Records-Planning -Quality	Work tables and equipment			
AOC with Equivalent System of Maintenance	supervise and carry out the tasks at all levels	RII Personnel Qualification and Training	Working Area, adequate				
Responsibilities defined & understood at all levels	Organisation-chart (reporting chains)	Maintenance Personnel Rest and Duty	Line Maintenance Office				
Responsible Manager Identified and Qualified	audit all maintenance related activities	Initial/continuation training carried out	Inspector	Signature			

4 Maintenance Records	SLCAR Part 26 Chapter 5.8				
			Aircraft Records checked	Aircraft/Compon't	Result
Total TIS (hours, calendar time and cycles of the aircraft and all life-limited components	The current aircraft status of compliance with the maintenance programme	Detailed Maintenance Records for Maintenance Release			
The current status of compliance with all ADs and SBs	CRS / Airworthiness Approval Tag raised	Detailed Maintenance Records for Airworthiness Release			
Modifications and Repairs Records	Approved data reference documented	Retained in safe place			
Time Since Last Overhaul for Overhaul Components	Component cards maintained for helicopter life component	Deferred Defect cleared on time and recorded as procedure			
Maintenance Records Retention for 90days	Completed Work package retained	Computer back up and storage satisfactory.			
Maintenance Records Retention for 1year	Approved Data Retained	Responsible Manager Identified and Qualified	Inspector Sign	ature	

AOC MODULAR	AUDIT RE	CORD AND RE	PORT	TING SYSTEM				
Part 2:	SLCAI	R Part 26	Ai	udit Modu	les	s - Guidan	ce & Repo	ort
Name of Organis	sation \					AOC N	umber	
MCM Reference				Audit number		Aud	it date	
Location & Part								
☐ A number which ☐ A circled number relates to a communication.	ch means in consthe required relates to a construction relates to a construction reads that the construction is the construction of the construction in the construction is the construction of the construction in the construction of the constructi	compliance ement is Not Rele comment which i	evant to is recor CM pro t 3 of tl	o the activity at the activity at the activity at the rocedure is considered the report	eport	t	ist therefore be amen	ded. It
5. Aircraft Technical Log		AR Part 26 Cha				Techlog sampled:		
Aircraft Technical			<b>.</b>			Ainaraft Dog Marks	Techlog Ref	Result
Log Contains:				_		Aircraft Reg. Marks	Technog Kei	Kesuit
Information from previous flight for continued flight safety		rent Maintenance Status of Aircraft		Current Inspection Status of Aircraft				
Current Aircraft Maintenance Release		Deferred Defects affects operation		Maintenance Entries made as per procedures				
Current Aircraft Airworthiness Release		Approved by the Authority		Responsible Manager Identified and Qualified				
Technical Log conforms to Template		ords of Removed/ alled Components Stated				Inspector	Signature	·
	ar c	26.61						
6. Maintenance and Airworthiness Release:	SLC	'AR Part 26 Cho	apter :	5.10				
						Aircraft Reg. Marks	Maintenance /Airworthiness Release Ref	Result
Maintenance Release Issued by AMO		cial approval Data enclosed		CRS statement				
Airworthiness Release Issued under Equivalent System of Maintenance		vorthiness Release sued per procedure		Reference to enclosures	_			
CRS issued by AMO in accordance with the MCM		Maintenance record section of techlog endorsed per MCM	I	Responsible Manager Identified and Qualified				
		IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	]	Maintenance Release content as per procedures		Inspector	Signature	
7. Modification and Rep	airs SIC	'AR Part 26 Cho	antap !	5 11				
·			apier .			Aircraft Reg. Marks	Major Mods and Repairs Record Ref	Result
Procedures for approval of Major and Minor Modifications and Repair		Copies of Reports submitted to the Authority		Major Modification and Repairs Report (Forms)				
Classification of Major and Minor Modifications and repairs		rent List of Major / nor Modifications and Repairs.		Procedures for Monitoring of recurring inspections from repairs				
Approval of Technical Data by the Authority	Retur	n to Service under Equivalent System/AMO		Major Modification and Repairs Record retained				
Responsible Manager Identified and Qualified	Imple	dures for mentation of ICAs modifications				Inspector	Signature	

		AR Part 20			1.1.	20	Guidan	00	& Pana	104
Name of Orga			) A	.uuii 1910u	uie	<u> </u>	AOC			rı
MCM Reference	ce			Audit nun	ıber		Au	dit d	ate	
Location & Po	ırticipai	nts				•	•			
☐ A cross (X) w ☐ N/A which me ☐ A number wh ☐ A circled num relates to a co	hich mear eans the re ich relates aber mean mment wl eans that t	each box with one of the sin compliance equirement is Not R is to a comment which is that the relevant Nothich is recorded in purche point has not been the since with the	elevar h is re MCM art 3 c an eva	nt to the activity at t ecorded in part 3 of procedure is consid of the report	the re	eport being	inadequate and r	must th	nerefore be amen	ded. It
o Mician Manitenane	e rrogram.	ne		SLCAR Part 20 G	Map	ter 5.	12			
Operations Specifications and Maintenance Programme Approval	Prog	ntenance gramme Revision cedures		Engine, Propeller and Component Maintenance		I	Term Escalation edures and cation		Responsible Manaş Identified a Qualifi	ind
Developed based on MRBR and/ or TCH Documents	requ	eduled maintenance iirements	]	Special Authorisation Maintenance Requirements		Proce applie	val Escalation edures and cation		Annual Review AN	1
Maintenance Programme current with source documents	mair	cheduled ntenance iirements	1	Non-routine maintenance job Cards		I	eduled maintenance asks work packages			
Required Inspection Item (RII) (Duplicate Inspection) requirements.	and/	ck sheet, task cards, for methods provide iled instructions	j	Analysis of effectiveness of Maintenance Programme		Inspe	ector	Signat	ure	
9. Reliability Monitorin	ıg		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	SLCAR Part 26 C	hapte	er 5.1	3			
Reliability Document Approval	Corr Syst	rective Action	I	Maintenance Intervals Adjustment and Process/task Changes System		Rel	iability Programme Revision System		Reliability Programme Controlled Components List	
Organization Chart and Responsibility	Syste		F	Review Records and Reports			Reliability Meeting		-	
Sample Data to be collected	Data Rep	a Display and orts		Data Collection System		Inspe	ctor	Signatı	ıre	
Data Analysis System	- 1	ntenance Control nges	] ]	Responsible Manager Identified and Qualified						
10 Mandatory Occurrence Reportin	g S	SLCAR Part 26 ch	apter	5.4	1					
Reports made						1	MOR Reference Cho	ecked		Result
To the SLCA	A	Within the prescribed period		Follow up/trackir effecti						
To the State of Registry or Design		Standard of Completion		Dissemination finding	gs					
To the Manufacturer		Reporting Form Used		Revie meetings/bodi	- 1					
Sample reports	I	nvestigation to prevent a Reoccurrence		Responsible Manager Identified an Qualified		In	spector Signati	ure		

AOC MODULAR A	UDIT REC	CORD AND RE	PORT	ING SYSTEM					
Part 2 : SI		Part 26	Au	dit Modul	es -				Report
Name of Organise	ation					AC	OC Nun		
MCM Reference				Audit number	r		Audit d	late (	
Location & Partic	cipants								
<ul><li>□ A number which r</li><li>□ A circled number relates to a comme</li><li>□ N/C which means</li></ul>	n means in co s the require relates to a co means that ent which is s that the poi	compliance ement is Not Relect comment which is the relevant MCl s recorded in part wint has not been e	evant to is recor IM prod t 3 of the	o the activity at the activity at the activity at the recedure is considered the report	report	-	and must t	herefore	be amended. It
11 Quality System Central	SLCAR	R Part 26 Chapte	er 3.2.	.3					
QA System Includes:			Cer	rtifying Staff	No: Sto	on-Certifying	N	ame Non (	Cert. Staff Checked
Audit Plan	Re	emedial Actions		Qualification Procedures		Job Description	on		
Procedures Audits	Fol	llow up /closing		Training		Traini	ng		
Product Audits (aircraft/component)	Feedba	pack to Account.  Manager		Records	Co	ompetency Testin	ng		
Monitoring Shift Work		iew outstanding on-Compliances		Job Description		Recor	ds		
Logic of audit sequence		Line stations							
Subcontractors		Satellite facility							
Responsible Manager Identified and Qualified	Wet 1	lease operations	<u> </u>						
Maintenance Contractors					Ins	pector Sign	nature		
12 Quality Audits Departmental	SLO	CAR Part 26 Ch	apter	3.2.3					
Internal Company Audit	s of the Dep	artment Covers		Internal Audits carrie	ed out	QA Dept.			ate of ast Audit
Audits of all Products	Requ	ntenance uirements ations		To an Audit Plan		Findings Not	tified		dSt Piudit
Audit of Workshop Activities	Proce	eess Exemptions		Audit Finding Identified		Follow up A			
Personnel Qualificatio ns	Contr			Audit Closed		Senior Mana Involvement	:		
Work Card/ Technical Log Completion		its of operators		Feed Back System Working		Qualification Training of A			
Responsibility/ reporting to	Equi	ipment / tooling		Audit checklist					
riation of normal proceeding		ructions pal/written			] 	Inspector		Signatur	e

AOC MODULAR AUDIT RECORD AND REPORTING SYSTEM							
Part 2 : SLCA	R Part 26 Au	ıdit Module			ort		
Name of Organisation			AOC N	umber			
MCM Reference		Audit number	Audi	it date			
Location & Participants							
Complete the right part of each  A cross (X) which means in  N/A which means the requ  A number which relates to  A circled number means the relates to a comment which  N/C which means that the part of the	n compliance irement is Not Relevant to a comment which is reconat the relevant MCM pro h is recorded in part 3 of t	to the activity at the add orded in part 3 of the rep ocedure is considered b the report ated	port	st therefore be am	nended. It		
AOC	SECAR I WILL ST.	pier 2.5					
Operations Specification Part D and E	MNPS/RNP Authorization	Prorated Time Authorisation	Leased Aircraft Maintenance Programme Authorisation				
Maintenance Approval Schedule/work Scope for Equivalent System	MEL Authorisation	Reliability Programme Authorisation	Maintenance Contractual Arrangemen t				
CAT II and CAT III Authorisation	Short-Term Escalation Authorisation	Part Borrowing Authorisation					
RVSM Authorisation	Continuing Airworthiness Authorisation						
EDTO Authorisation	Mass and Balance Control Authorisation						
PBN Authorisation	Part Pool Agreement Authorisation		Inspector	Signature			
14 Changes To AOC Certificate	CAR Part 26 Chapter 2.	.11					
A. Confirm No Changes Have Occur	red to the Following						
The name of the organisation.							
2 The Principal Base of the organisa	ation.						
3 Additional Base of the organisation	on.						
4 The accountable manager							
5 Any of the senior/nominated person Operations Specifications	ons on the						
6 The facilities, equipment, tools, m	naterial, etc.						
7 Notification to the Authority		Inspector		Signature			

AOC MODULAR AUDIT RECORD AND REPORTING SYSTEM							
Part 2 : SLCAR Part 26 Audit Modules - Guidance & Report							
Name of Organisation				AOC Number			
MCM Reference		Audit number		Audit date			
Location & Participants							
Complete the right part of each be A cross (X) which means in c N/A which means the require	ompliance		ess surveyed	1			

☐ A number which related ☐ A circled number mean relates to a comment w	requirement is Not Relevant es to a comment which is reconst that the relevant MCM prohich is recorded in part 3 of the point has not been evalu	orded in part 3 of the reprocedure is considered be the report	ort	erefore be amended. I	[t
15 Housing and Facilities Requirements	SLCAR Part 8B Chap	oter 3.2			
Accommodation	Environment	Inspection Aids	Line Station & Facilities	Storage Facilities	
For Management and Administration	Office and working Areas	Assembly Facilities	Line procedures	Tools and Equipment	
For Records-Planning - Quality	Work tables and equipment	Function and Test	Adequate Staffing	Parts and Materials	
Working Area, adequate	Cleaning Facilities	Access Equipment (platforms, etc)	Accommodation for engineers	Racking, Binning	

			Inspector	Signature
Overall Cleanliness	Dust Protection	No contamination hazard		Segregation
Maintenance-visits Plan	Weather Protection		Maintenance Records	Access Control
Tenancy of Hangar, Shops, etc.	Area to Study Approved Data	Power Air Vacuum	Access to Airworthiness Data	ESD Protection
Shops Spaces	Noise Protection	Specific lighting	Parts and Materials storage	OEM Specifications
Hangar Space	ESD Protection	General lighting	Ground servicing equipment	Bonded Area
Location and Security	Special Requirement (Battery loading)	Docking Equipment	Tools and Equipment adequacy and control	Labeling
Working Fried, adequate	Creaming 1 demeres	(platforms, etc)	engineers	Rucking, Billing

16 Certifying Staff	SLCAR Part 26 Chapt	SLCAR Part 26 Chapter 5.5, Part 8B Chapter 4.2, 4.5							
Central Record information	Authorization document		Names of certifying persons checked	Authorisation references	Result				
Complete	Provided to and held by staff	Valid & covers activities certified							
Accurate	Available in the Department	Signed by holder							
Up to date	Scope of authorization defined	Control of inspection stamps							
Control of records/ data	Training: basic, type, compproc., continuous.	Fuel Tank Safety Training							
Retention of records	Human Factors training		Inspector	Signature					

AOC MODULAR AU	DIT RECORD AND REPO	ORTING SYSTEM			
Part 2 : SL	CAR Part 26 A	audit Modules	s - Guidance	& Report	
Name of Organisa			AOC Nu		
MCM Reference		Audit number	Audit	date	
Location & Partici	pants				
<ul> <li>□ A cross (X) which not not not not not not not not not not</li></ul>	of each box with one of three means in compliance the requirement is Not Releval lates to a comment which is reans that the relevant MCM at which is recorded in part 3 that the point has not been every selection.	ant to the activity at the add recorded in part 3 of the rep procedure is considered be of the report aluated	port	t therefore be amended.	It
& Materials	SLCAR Part 8B Chap	ter 3.3	[W		
Tools & Test Equipment Sufficient to Perform			Materials and Componer	nts	
approved Scope of Work	Availability Satisfactory	Calibration of in use tools	Supplier Evaluation	Line procedures	
agreed Capability List	Line Procedures	Calibration Control	Acceptance/Goods In	Pool parts/spares	
departmental Tasks	Equipment Recall System	Calibration Records	Storage & identification	Shelf life control	
Rarely used tools/equipment	Control of Personnel tools	Traceable standard of calibration	Provisioning of spare parts		
Alternative tool/equip.			Manufactured repair parts		
			Inspector	Signature	
18 Airworthiness Data	SLCAR Part 26 5.2.5.	4, Part 8A Section II chap	oter 4		
Provision of Data for:-	Regulatory & Advisory Information	Publications Available	Condition of Manuals.	Reader / Printer / Terminal	
Approved Scope of Work	Available	Aircraft Manufacturers	Aircraft Manufacturers	Availability	
Departmental activities	Up to Date	Component Manufacturer	Engine Manufacturers	Serviceability	
Contracted Maintenance	Subscription of	Subscription of	Components	Location, number	
AOC own-developed data	TC-holder's CAA AD- notes	Customized Maintenance Program.	Manual Amendments		
	Adoption of CARs	Control of Revision Status of documents		•	

Inspector

Signature

AOC MODULAR AUDIT RECORD AND REPORTING SYSTEM		
Part 3: SLCAR Part 26 Approval - Findings &	40C Number	
Recommendations		
Name of Organisation (		

- Each finding or recommendation must be identified by a number cross-related to the same number in checklist CL: O-AWS019 audit modules. The first column of the array must contain that number. The second column must contain the associated SLCAR PART 26 reference and/or MCM.

- Any finding or recommendation recorded in this part must be copied or the content made known to the organisation surveyed. Greyed column is reserved for the organisation comments and answer. Note:

SLCAA Follow up /Closure
CAP Target Date
Answer / Comments / ref rep.  Date  Date
Level Root Cause
Level
SLCAR Findings / recommendations Part / MCM
SLCAR Part / MCM
Part 2

SLCAA Follow up /Closure		
SLC/ Follo /Clos		
CAP Target	Date	
Corrective Action Plan (CAP)	Answer / Comments / ref rep.	
Level Root Cause		
Level		
SLCAR Findings / recommendations  Part / MCM		
SLCAR Part / MCM		
Item   S   Item   Item	Part 2	

Item SLCAR Part / MCM §	SLCAR   Findings / recommendations  Part /  MCM §	Level	Root Cause	Corrective Action Plan (CAP) Answer / Comments / ref rep.	CAP Target Date	SLCAA Follow up /Closure
Level 1 & 2 Find reference)	Level 1 & 2 Findings acceptance. Corrective actions & schedule propreference)	osal : (dat	e, name and signature of th	proposal: (date, name and signature of the surveyed organisation representative or acceptation letter	ceptation letter	
Level 1 & 2 Proj	Level 1 & 2 Proposed corrective actions and schedule acceptance : (	late, name	(date, name and signature of the Inspector)	or)		
RECOMMEN VARIATION Comments:	RECOMMENDATION REPORT TO SUPPORT SLCARs PART 26 AOC CERTIFICATE ISSUE / RENEWAL / CONTINUATION / VARIATION Comments:	RT 26 A	OC CERTIFICATE	ISSUE / RENEWAL / CONTINI	UATION /	
Date, name and	Date, name and signature of the Inspector:					

**DEFICIENCIES:** (Note: Have as many deficiencies rectified before you depart the AOC and have the Quality Manager transfer the remainder into his audit report procedure).

#### Level 1 Finding

Means any significant non-compliance with SLCARs, which would lower the maintenance standards and probably hazard an aircraft. It includes non-compliance with authorizations and limitations on the AOC operations specifications.

### Action for level I finding

In the case of an initial application for approval, no approval shall be issued until all level 1 findings are corrected.

In the case of a re-issue or surveillance, the AOC approval should be provisionally suspended in whole or in part depending upon the extent of the level 1 finding until corrective action has been taken. A follow up visit to the AOC may be necessary to verify corrective action depending on the nature of the level 1 finding.

### Level 2 Finding

Means any non-compliance with SLCARs which could lower the maintenance standard and possibly hazard an aircraft It includes non-compliance with authorizations and limitations on the AOC operations specifications.

### Action for level 2 finding

In the case of an initial application for approval a provisional approval valid for a maximum 3-month period may be given to allow time for the level 2 findings to be corrected

In the case of a re-issue or surveillance, the AOC should be given a maximum of 3 months extension to their approval to complete the corrective action and written notice to that effect should be given to the AOC. Failure to comply with the 3-month time scale will cause the approval to expire. A follow up visit to the AOC may be necessary depending on the nature of the level 2 finding.

#### Level 3 Finding

An observation intended to give background information. A level 3 must not include any information suggesting non-compliance with SLCAR

### Action for level 3 findings

Inform the company

#### Note A:

This questionnaire follows the numbering system of the "Maintenance Implementation Procedures"

Check the box if in compliance or put a number in the box and make a comment in the Part 3.

AOC MODULAR AUDIT RECORD AND REPORTING SYSTEM				
Part 4 Supplement	t Additional Requirements		Approv	
Name of Organisation				

Name of	rganisation					
te: Reference	Reference Part 3 of this document for all comments!					
ecommeno	ntion for AOC Variation and Renewal					
Stati	n was found to comply with requirements of SLCAR PART 26					
AO	n was found to comply with requirements of SLCAR PART 26 except for deficiencies listed in Part 3 of this Document must forward a letter to the SLCAA addressing corrective action to inspection findings and/or submit a corrective action sefore an AOC Certificate is issued.					
Reco	nmend certificate with rating applied for on application be issued					
Reco	nmend certificate with rating applied for on application (except those listed in Form AXXXX Part 3) be issued					
The SL	AA hereby accepts the AOC corrective action and/or corrective action plan.					
Name of	ELCAA Inspector making Recommendation:					

Signature of Inspector making Recommendation:

Airworthiness Office: \_\_\_\_\_\_Date: \_\_\_\_\_